

# Joint Application for Payment Form

Agriculture, Pêcheries  
et Alimentation



## Farm property tax credit program (PCTFA)

PCTFA - 001  
(2023-04-03)

In order to participate in the PCTFA, the form must be completed by both the tenant and the owner of the assessment units.

In order for assessment units to be eligible for the PCTFA, the form must be submitted by November 30 preceding the year for which the operator is applying to participate in the program.

The form is available at [www.mapaq.gouv.qc.ca](http://www.mapaq.gouv.qc.ca) (Form section; Programme de crédits de taxes foncières agricoles link).

### 1. INFORMATION

#### Tenant

|           |          |  |  |
|-----------|----------|--|--|
| Name      |          | Department Identification Number (NIM) |  |
| Address   |          |  |  |
| City/Town | Province | Postal code                            |  |

#### Owner of the assessment unit

|  |           |  |             |
|--|-----------|--|-------------|
| Name of person or business as it appears on the municipal tax account  |           |  |             |
| Social Insurance Number (SIN) or Quebec Enterprise Number (NEQ) <i>One of these two numbers must be entered.</i> |           | Name of the Social Insurance Number (SIN) holder |             |
| Department Identification Number (NIM), where applicable   |           | Name of Main Respondent                          |             |
| Mailing Address  |           |  |             |
| City/Town  |           | Province   | Postal code |
| Home Phone   | Cellphone | Fax  |             |
| E-mail   |           |  |             |

## 2. LEASED ASSESSMENT UNITS

Enter the leased assessment units in the table below. If purchased within the last 12 months, enter the month and year of purchase.

| Assessment unit number <sup>(1)</sup> | Date (month/year) of purchase |
|---------------------------------------|-------------------------------|
|                                       |                               |
|                                       |                               |
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|                                       |                               |

1 - The assessment unit number is composed of 23 digits, the first five representing the municipality's geographic code.  
Example: 12345 – 1234-12-1234-0-000-0000.

## 3. TENANT OBLIGATIONS

This joint application will no longer be valid if there is a change in ownership.

The tenant must inform the Ministère de l'Agriculture, des Pêcheries et de l'Alimentation (MAPAQ) of any changes to a lease statement by updating its file. To do so, contact farm registration officials toll-free at 1-866-822-2140.

## 4. OWNER OBLIGATIONS

The owner of assessment units leased to an agricultural operation eligible for the farm property tax credit agrees to:

- Receive any credit or payment applicable to the municipal tax bill for the tax year for which the application is made;
- Receive any positive or negative adjustment to the amount of the current year's credit applied to the next year's account;
- Return to MAPAQ, if applicable, any overpayment upon receipt of a notice from MAPAQ to that effect.

## 5. SIGNATURES

### Section reserved for the tenant

#### Application to participate in the program (required)

I, the undersigned, print tenant's first and last name request that a farm property tax credit be applied to the assessment units listed in the table in Section 2.

Signature

Date

### Section reserved for the owner

#### Program participation (required)

I, the undersigned, print owner's first and last name confirm that I have read the terms and conditions of the Farm Property Tax Credit Program and I accept them. I declare that the information provided on this form is true and accurate.

Signature

Date

#### Consent to transfer information (optional)

I, the undersigned, print owner's first and last name hereby authorize the Ministère de l'Agriculture, des Pêcheries et de l'Alimentation to transmit to the tenant print tenant's first and last name the credit and payment information for the assessment units listed in the table in Section 2.

Signature

Date

## 6. HOW TO SUBMIT THE FORM

By email: [daet@mapaq.gouv.qc.ca](mailto:daet@mapaq.gouv.qc.ca)

By fax: 1-418-380-2172

By mail: Ministère de l'Agriculture, des Pêcheries et de l'Alimentation  
Direction adjointe enregistrement et taxes  
Programme de crédit de taxes foncières agricoles  
200, chemin Sainte-Foy, 10<sup>e</sup> étage  
Québec, QC G1R 4X6

## 7. FOR MORE INFORMATION

If you have any questions regarding this form, you may contact customer service at the times and numbers below. **Make sure you have your Departmental Identification Number (NIM).**

Phone: 1-418 380-2140; toll-free: 1-866 822-2140

Business hours:

Monday, Tuesday, Thursday and Friday

8:30 a.m. to noon and 1 p.m. to 4:30 p.m.

Wednesday

9 a.m. to noon and 1 p.m. to 4:30 p.m.