

## LANDOWNER(S)

## TENANT

\_\_\_\_\_  
Current owner's name

\_\_\_\_\_  
NIM (Ministerial identification number XXXXXXXXX)

\_\_\_\_\_  
Current owner's name

\_\_\_\_\_  
Farm's legal name

## DESIGNATION OF LEASED PREMISES

Municipality or Area code (XXXXX)	Registration number (XXXX-XX-XXXX-X-XXX-XXXX)	Area leased (hectares)	Building leased (Yes/No)	Crop and livestock production (detail the productions – example on back)
<b>For this assessment unit, do you want to participate in the Farm Property Tax Credit Program?</b> If you check Yes, the Joint Application for Payment form is mandatory. <a href="#">link to form</a>				Yes ___ No ___
Municipality or Area code (XXXXX)	Registration number (XXXX-XX-XXXX-X-XXX-XXXX)	Area leased (hectares)	Building leased (Yes/No)	Crop and livestock production (detail the productions – example on back)
<b>For this assessment unit, do you want to participate in the Farm Property Tax Credit Program?</b> If you check Yes, the Joint Application for Payment form is mandatory. <a href="#">link to form</a>				Yes ___ No ___
Municipality or Area code (XXXXX)	Registration number (XXXX-XX-XXXX-X-XXX-XXXX)	Area leased (hectares)	Building leased (Yes/No)	Crop and livestock production (detail the productions – example on back)
<b>For this assessment unit, do you want to participate in the Farm Property Tax Credit Program?</b> If yes, the Joint Application for Payment form is mandatory. <a href="#">link to form</a>				Yes ___ No ___

**Start date:** \_\_\_\_\_  
(yyyy-mm-dd)

**End date:** \_\_\_\_\_  
(yyyy-mm-dd)

**Renewable:** \_\_\_\_\_  
(yes or no)

**All information must be completed, otherwise the form will not be processed.**

I declare that the information entered in this form is accurate and true.

\_\_\_\_\_  
Land owner's first and last name (block letters)

\_\_\_\_\_  
Tenant's first and last name (block letters)

\_\_\_\_\_  
Landowner's signature

\_\_\_\_\_  
Tenant's signature

\_\_\_\_\_  
Date (yyyy-mm-dd)

## HOW TO FILL THE LEASE STATEMENT

### 1. LANDOWNER(S)

- You must enter the name of **all** current owners

### 2. FARM OPERATOR

- Enter the NIM (9 digits ministerial identification number) if you have one.
- Enter the legal name under which you operate.

### 3. DESIGNATION OF LEASED PREMISES

- Municipality or area code: Enter the municipality's name or the 5 digits area code that can be found on the municipal tax bill.
- Registration number: The 18 digit number is found on the municipal tax bill.
- Area leased: Enter, in **hectares**, the leased area for each assesment unit separately.
- Building use: Enter YES or NO if a farm building is included in the lease.
- Crop and livestock production: You must declare in **detail** your productions. The total area of your crops must be equal to the area leased on each assesment unit. **If you lease a wooded or uncultivated part (building, yard, etc.), you must include them in the productions' detail.**

E.g. for a 25.5 hectares (ha) lease: 3 ha soy, 10 ha corn, 5 ha woods, 0.5 ha building, 7 ha maple syrup production, 1000 taps, 5 heifers, 40 milk cows, 200 apple trees, etc.

- Lease start date: Enter the date when the lease began. For a **lease renewal**, enter the start date of the renewal, not the start date of the first rental.
- Lease end date: Enter the date when the lease ends.
- Renewable: Enter YES or NO. A renewable lease has the advantage of being automatically renewed at the Ministère de l'Agriculture, des Pêcheries et de l'Alimentation without the need to provide a new form. It can be terminated at any time according to the agreement between the parties. In this case, you must notify the Ministère of the end date of the tenancy.

### 4. PARTICIPATION IN THE FARM PROPERTY TAX CREDIT PROGRAM (PCTFA)

- The Joint Application for Payment form is mandatory to benefit from the PCTFA when the owner on the roll is different from the legal name of the agricultural operation. *Click here to fill it out* : [link to form](#)

### 5. SIGNATURES AND DATE

- Landowner's Signature: only one signature is required
- Tenant's Signature: only one signature is required
- Enter the date of the signature.

**This lease statement will no longer be valid if the owner changes.** You must inform the ministère de l'Agriculture, des Pêcheries et de l'Alimentation as soon as there is a modification in one of your leases by updating your file.

Please send this form to the following coordinates:

Ministère de l'Agriculture, des Pêcheries et de l'Alimentation  
Direction adjointe enregistrement et taxes  
200, chemin Sainte-Foy, 10<sup>e</sup> étage  
Québec (Québec) G1R 4X6  
Telephone: 1 866 822-2140  
Fax: 418 380-2172  
Email: [daet@mapaq.gouv.qc.ca](mailto:daet@mapaq.gouv.qc.ca)