

# Joint Application for Payment Form



## Farm property tax credit program

PCTFA - 001  
(2022-07-05)

In order to participate in the PCTFA, the form must be completed by both the tenant and the owner of the assessment units.

In order for assessment units to be eligible for the PCTFA, the form must be submitted by November 30 preceding the year for which the operator is applying to participate in the program.

The form is available at [www.mapaq.gouv.qc.ca](http://www.mapaq.gouv.qc.ca) (Form section; Programme de crédits de taxes foncières agricoles link).

### 1. INFORMATION

#### Information About the Tenant

Name		Department Identification Number (NIM)	
Address			
City/Town	Province	Postal code	

#### Information About the Owner/Business

Name of person or business as it appears on the municipal tax account		
Social Insurance Number (SIN) or Quebec Enterprise Number (NEQ) <i>One of these two numbers must be entered.</i>	Name of the Social Insurance Number (SIN) holder	
Department Identification Number (NIM), where applicable	Name of Main Respondent	
Mailing Address		
City/Town	Province	Postal code
Home Phone	Cellphone	Fax
E-mail		

## 2. LEASED ASSESSMENT UNITS

Enter the leased assessment units in the table below. If purchased within the last 12 months, enter the month and year of purchase.

Assessment unit number <sup>(1)</sup>	Date (month/year) of purchase

1 - The assessment unit number is composed of 23 digits, the first five representing the municipality's geographic code.  
Example: 12345 – 1234-12-1234-0-000-0000.

## 3. TENANT OBLIGATIONS

This joint application will no longer be valid if there is a change in ownership.

The tenant must inform the Ministère de l'Agriculture, des Pêcheries et de l'Alimentation (MAPAQ) of any changes to a rental agreement (lease) by updating its file. To do so, contact farm registration officials toll-free at 1-844-544-3332.

## 4. OWNER OBLIGATIONS

The owner of assessment units leased to an agricultural operation eligible for the farm property tax credit agrees to:

- Receive any credit or payment applicable to the municipal tax bill for the tax year for which the application is made;
- Receive any positive or negative adjustment to the amount of the current year's credit applied to the next year's account;
- Return to MAPAQ, if applicable, any overpayment upon receipt of a notice from MAPAQ to that effect.

## 5. SIGNATURES

### Section reserved for the tenant

#### Application to participate in the program (required)

I, the undersigned,  
assessment units listed in the table in Section 2.

request that a farm property tax credit be applied to the

Signature

Date

### Section reserved for the owner

#### Program participation (required)

I, the undersigned,  
the Farm Property Tax Credit Program and I accept them. I declare that the information provided on this form is true and accurate.

confirm that I have read the terms and conditions of

Signature

Date

#### Consent to transfer information (optional)

I, the undersigned,  
Pêcheries et de l'Alimentation to transmit to the tenant  
information for the assessment units listed in the table in Section 2.

hereby authorize the Ministère de l'Agriculture, des  
the credit and payment

Signature

Date

## 6. HOW TO SUBMIT THE FORM

By email: [sac.taxes@mapaq.gouv.qc.ca](mailto:sac.taxes@mapaq.gouv.qc.ca)

By fax: 1-418-380-2172

By mail: Direction de la planification et des programmes  
Programme de crédit de taxes foncières agricoles  
Ministère de l'Agriculture, des Pêcheries et de l'Alimentation  
200, chemin Sainte-Foy, 10<sup>e</sup> étage  
Québec, QC G1R 4X6

## 7. FOR MORE INFORMATION

If you have any questions regarding this form, you may contact customer service at the times and numbers below. **Make sure you have your Departmental Identification Number (NIM).**

Phone: 1-418 380-2140; toll-free: 1-866 822-2140

Business hours:

Monday, Tuesday, Thursday and Friday

8:30 a.m. to noon and 1 p.m. to 4:30 p.m.

Wednesday

9 a.m. to noon and 1 p.m. to 4:30 p.m.